



Thank you letters may be addressed to:
Gary Porter, Executive Director
KSL's Quarters for Christmas
c/o Bonneville Charitable Foundation
PO Box 45654
Salt Lake City, UT 84145-0654

2017 Distribution Certification

This program is administered by Salt Lake Education Foundation on behalf of KSL's Quarters for Christmas. As a stipulation of this grant, all funds must be used to purchase department store gift cards, valued at \$50 each, and distributed to families of students in need no later than December 22, 2017. The gift cards are only to be used for clothing, shoes, and/or coats for children. As an alternative method, new clothing, shoes, and/or coats may be purchased and given to your students in lieu of the gift cards.

To be completed by a district or school administrator (after gift distribution):

I certify that I received a check in the amount of \$_____ from Salt Lake Education Foundation, which was used to purchase department store gift cards, valued at \$50 each, and distributed to families of students in need for the purchase of clothing, shoes, and/or coats for children; or, as an alternative method, new clothing, shoes, and/or coats were purchased by school staff and distributed in lieu of the gift cards to students in need.

Signature: _____ Date: _____

Name: _____

Title: _____

District and/or School Name: _____

Telephone: _____ Email: _____

Comments: _____

*This form must be completed and returned to the attention of Jeanette Hartley by email at jeanette.hartley@slcschools.org or fax at 801.578.8440 **no later than the end of the business day on Friday, January 19, 2018.***

This form may be found on Salt Lake Education Foundation's website at www.saltlakeeducationfoundation.org.

